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# Institute of Ocean Careers

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a division of

FRANK WHITE'S SCUBA SHOP LTD.

1620 BLANSHARD ST., VICTORIA, B.C., V8W 2J7

PHONE (250)385-4713 FAX (250)385-4723

1-800-606-FWSS (3977)

<http://www.frankwhites.com>

*"To provide students with experience and background within the dive industry through quality instruction, to make graduate students leaders in their fields and, therefore more employable within the industry."*



## Course Information Package

PROVIDING THE BEST IN QUALITY DIVE EDUCATION  
PADI 5 STAR INSTRUCTOR DEVELOPMENT CENTRE

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Dear Diving Enthusiast,

Thank you for considering The Institute of Ocean Careers (I.O.C.) in your pursuit for instructor training. This package is designed to give you background about our facility, and answer any questions you may have about our operation. After reading this package, I encourage you to call our toll free number to ask any additional questions you may have.

## HISTORY

The Institute of Ocean Careers is a division of Frank White's Scuba Shop. Frank White's was one of the first dive centers in Canada, established in 1956. We have built our reputation on providing fun, professional, and high quality instruction. Throughout our history, we have always strived to provide the best in quality education and have consistently updated and revised our courses to meet the growing needs of our customers. As of March 1994, Frank White's Scuba Shop became a PADI Five Star Instructor Development Centre and a British Columbia Private Post Secondary Institution enabling us to train diving professionals.

## QUALITY

Frank White's has an excellent track record of successful graduates in the Instructors Examination (IE). After your program, if you feel that you are not ready, or in the unlikely event that you are unsuccessful in your IE, our staff will provide counseling in your area of weakness to help you succeed in your IE

## EMPLOYMENT OPPORTUNITIES

The dive industry is proving to be one of the fastest growing industries in the world. This means that as a dive instructor, your chances of world wide employment are outstanding. Our goal is to provide you with experience and background within the dive industry, combine it with our trademark of quality instruction, to make you a leader in your field. Past graduates of I.O.C. are now working in exciting locations throughout the world. We want to help you join our team of graduates by offering the best in skills and training, making you more employable within the industry. Job placement assistance is available.

## ACCOMMODATION

If you are from out of town, we can help you ease the burden of finding accommodation. We will assist you in finding a place to lodge during your stay in Victoria. Please contact us as soon as possible if you need this service provided.

## FINANCIAL ASSISTANCE

Financial assistance may be available for some I.O.C. programs. Please contact an I.O.C. representative for more info. We are a B.C. Accredited Private Post Secondary Institute. I.O.C. offers a variety of career oriented programs. This allows us to meet your needs in professional development. If you are unsure of which course best suits you, our professional staff will provide personal counselling to help you make your decision.

Sincerely,

Gord Oliver

Manager, Institute of Ocean Careers

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## VICTORIA DIVING

Victoria is located on the southern tip of Vancouver Island. Vancouver Island is an international dive destination hosting the second best diving in the world, next only to the Red Sea with respect to rich, abundant sea life. During your stay in Victoria you will be at the doorstep of breath-taking, world class dive sites.

Victoria has over fifteen local shore dives each offering its own unique setting. This allows us to offer you a vast number of training sites. You may encounter a Giant Pacific Octopus, the largest species of octopus in the world, or you may have the opportunity to play with a wolf eel. There are countless species of sponge, anemones, sea stars, and other invertebrates, not to mention the many varieties of fish, making each dive new and exciting. Most dive sites are an average of 10-15 minutes away from Frank Whites Scuba Shop.

Along with our abundance of shore dives we also have an endless number of boat dives. Well-known Race Rocks is rated as one of the best dive sites on Vancouver Island. Here you will find the swift currents feed colorful invertebrates, such as soft corals, basket stars, and brooding anemones. Race Rocks also attracts hundreds of California & Steller Sea Lions each year. Diving with sea lions is an experience that is not soon forgotten, often referred to as ballet dancers of the sea, they will literally come within inches of you as they play and dance. Another famous site you will have the opportunity to dive is the H.M.C.S. Mackenzie. The H.M.C.S. Mackenzie is a 366 ft destroyer sunk as an artificial reef off the coast of Sidney in September, 1995. The H.M.C.S. McKenzie will be used as a training site during your wreck specialty course!



**HMCS McKenzie - August 1995**  
Photo by Greg Dombowsky



**Juvenile Wolf Eel** Photo by Greg Dombowsky

Along with having excellent dive sites, Victoria also has many above water activities for you to enjoy. For the outdoor enthusiasts, activities like wind surfing, kayaking, hiking, sailing, skiing, and golfing are year round.

Victoria is an exciting city offering a variety of beaches, shopping and nightlife, which are easily accessible by bus, bike or foot. Your stay in Victoria will make your course an experience to remember.

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## **PADI PROFESSIONAL PLUS INSTRUCTOR COURSE**

The PADI Professional Plus Instructor Course is a 12-14 week full time course providing training in Advanced, Emergency First Response, Rescue, and Divemaster levels. In addition to your Advanced to Dive Master certifications, you will broaden your knowledge of diving through a series of different specialty courses. You will also go through internships giving you experience with actual students and offering insights into effective ways to run scuba courses. Your program finishes with your Instructor Development Course (IDC). The IDC is an intensive program where you will learn comprehensive teaching techniques that you will use when you teach your own courses. Completion of the IDC will mean that you are familiar with the PADI system of diver training, you will know how to conduct academic, confined water and open water sessions and you meet the prerequisite training for the Instructors Examination (IE). The IE is independently conducted by PADI Canada and is a two day evaluation on the same criteria that you learned in the IDC Your final training will be conducted at the Instructor level where you receive instruction for your PADI Emergency First Response Instructor, DAN 02 Instructor, and five Specialty Instructor level certifications. Completion of the I.E will complete your training and certify you as a PADI Open Water Scuba Instructor and on your way towards your PADI Master Scuba Diver Trainer rating.

### ***Certifications & Qualifications:***

- PADI Advanced
- PADI Emergency First Response
- PADI Rescue Diver
- PADI Divemaster
- PADI Night Diver
- PADI Enriched Air
- PADI Deep Diver
- PADI Wreck Diver
- PADI Equipment Specialty
- PADI Drift Diver or Search & Recovery Diver
- PADI O<sup>2</sup> Specialty
- PADI Assistant Instructor
- PADI Open Water Scuba Instructor
- PADI O<sup>2</sup> Instructor
- Emergency First Response Instructor
- PADI Master Scuba Diver Trainer prep
- Five PADI Specialty Instructor Trainer (Navigation, Night, Deep, Wreck, Search & Recovery) \*\*  
\*\*10 dives in each specialty required to get Instructor Required Ratings

Although a large part of being a dive instructor involves training divers, it is also important to realize that to be successful in the dive industry, there are other requirements that you must fulfill. For this reason, the PADI Professional Plus Instructor Course offers a complete system of professional diver education by providing a series of dive industry workshops. These workshops are designed to define your role as a dive instructor and give you a competitive edge when you look for employment. Completion of the course will mean that you are confident with all aspects of being a dive instructor not only with instruction!

### ***Workshops***

- Scuba equipment service
- PADI Positive Approach Selling
- PADI Advanced Strategies  
for Recruiting & Retaining Divers
- Aqualung Service Technician
- Scuba Cylinder Inspection
- Visual Plus Training

### ***Special notes***

Instructor level certifications are dependant on the successful completion of the IE Certifications and workshops are subject to change due to availability and industry demand.

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## **PADI PROFESSIONAL INSTRUCTOR COURSE**

The PADI Professional Instructor Course curriculum is run on the same 12-14 week full time schedule as the PADI Professional Plus Instructor Course. This means that PADI Professional Instructor Course students are provided with the same training and dive industry workshops as the Pro Plus students. As in the PADI Professional Plus Instructor Course, the beginning of the course will be spent providing training in Advanced, Emergency First Response, Rescue, and Divemaster levels. In addition to your Advanced to Dive Master certifications, you will broaden your knowledge of diving through a series of different specialty diver courses. You will also go through internships giving you experience with actual students and offering insights into effective ways to run scuba courses. Your program finishes with your Instructor Development Course (IDC). The IDC is an intensive program where you will learn comprehensive teaching techniques that you will use when you teach your own courses. Completion of the IDC will mean that you are familiar with the PADI system of diver training, you will know how to conduct academic, confined water and open water sessions and you meet the prerequisite training for the Instructor Examination. The IE is independently conducted by PADI Canada and is a two-day evaluation on the same criteria that you learned in the IDC. Successful completion of the IE will complete your training and you will be awarded your PADI Open Water Scuba Instructor certification.

### ***Certifications & Qualifications***

- PADI Advanced
- PADI Emergency First Response
- PADI Rescue Diver
- PADI Divemaster
- PADI Night Diver
- PADI Enriched Air
- PADI Deep Diver
- PADI Wreck Diver
- PADI Equipment Specialty
- PADI Drift Diver or Search & Recovery Diver
- PADI O<sup>2</sup> Specialty
- PADI Assistant Scuba Instructor
- PADI Open Water Scuba Instructor

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### ***Workshops***

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### ***Special notes***

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## **PROGRAM REQUIREMENTS**

### ***Required Equipment & Materials***

Please see [http://www.frankwhites.com/ioc/ioc\\_required.pdf](http://www.frankwhites.com/ioc/ioc_required.pdf)

(If you received this printed material from one of our locations then the Required Equipment and Materials insert should be included with this document.)

### ***Admission Policy***

- 1) Registration Fee of \$100.00 is due at time of application.
- 2) Course deposit of \$500.00 due 30 days prior to course start date.
- 3) Completed medical signed by a physician.
- 4) Front and back copies of your open water certification.
- 5) Log book
- 6) 22 passport size photographs for the PADI Professional Plus Instructor Course or 18 photos for the PADI Professional Instructor Course.
- 7) 18 years or older and have a high school diploma, or
- 8) Mature student status - 19 years old and not attended school for at least 52 weeks.
- 9) Must be certified as a PADI Open Water diver or equivalent for three months or longer.  
(Must have at least 60 logged dives upon completion of course)

### ***Instructor Examination***

The I.E. is run independently by PADI Head Office. Therefore there is an additional fee paid directly to PADI by the student. The following prerequisites must be met prior to attending the I.E.

- 1) Must have completed a PADI Instructor Development course.
- 2) Must be certified as a PADI Open Water diver or equivalent for at least one year
- 3) Must have at least 100 logged dives

### ***Dismissal Policy***

- Absenteeism for longer than two (2) consecutive days without informing the school and provision of a doctor's note may result in dismissal. Students on student loans: Any student who is not in attendance for a maximum time limit of six (6) days in a two week period must be withdrawn from their course of study.
- Cheating or plagiarism
- Physical abuse of institution's property
- Theft or non-accidental damage to the institution's property
- Behavior displaying insubordination, refusal to cooperate with instructors and schedules
- The use of alcohol or nonprescription drugs is prohibited while in attendance at the institution  
Flagrant disrespect of institution's rules of conduct and policies.